

Emergency Services District No. 3



PRELIMINARY BUDGET

Fiscal Year 2022



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INTRODUCTION





Comal County ESD No. 3 Commissioners



Don Wagner
President



Jane Bowen
Vice President



Susan Shirley-Menzel
Secretary



Alan Stahlman
Treasurer



Holly Gill
Assistant Treasurer



COMMAND STAFF

Fire Chief	Darren Brinkkoeter
Assistant Fire Chief	Robert Mikel II
Chief Financial Officer	Angela Hemphill

Battalion Chiefs and Division Chief

A Shift	Jeffrey Kahanek
B Shift	Justin Lowth
C Shift	Jason Rush
EMS	Christopher Clapper

Mission Statement

Canyon Lake Fire / EMS exists to preserve and protect life and property in a safe and professional manner that enhances the quality of living for the Canyon Lake community and its guests.

Vision Statement

The vision of Canyon Lake Fire / EMS is to provide care and protection that exceeds the expectations of the people we serve with highly satisfied and motivated employees and the assistance of a well-informed public that supports the mission of Canyon Lake Fire / EMS.



DISTRICT HISTORY

The **Canyon Lake Area, Comal County Volunteer Fire Department, Inc. (CLVFD)** was formed in 1964 as a non – profit corporation of the State of Texas for the purpose of providing Fire and Emergency Medical Services for the Canyon Lake area of Comal County. A group of dedicated volunteers with a desire to improve the EMS capabilities of the department separated from CLVFD. The Canyon Lake Area, Comal County Volunteer Emergency Medical Services, Inc. (CLVEMS) was formed in 1989 as a non – profit corporation of the State of Texas for the purpose of providing Emergency Medical Services for the Canyon Lake area of Comal County.

The Comal County Rural Fire Prevention District No. 4 (RFPD No. 4) was formed through a local referendum election as a political subdivision of the State of Texas under the Health and Safety Code Chapter 794 in 1992 for the provision of Fire Department services in the CLVFD service area. The creation of the RFPD No. 4 allowed for the collection of ad valorem property taxes at a rate not to exceed \$0.03 per \$100 property evaluation in order to support fire prevention and suppression efforts within the service area. RFPD No. 4 contracted for fire prevention and suppression services with CLVFD.

The Comal County Emergency Services District No. 2 (CCESD No. 2) was formed through a local referendum election as a political subdivision of the State of Texas under the Health and Safety Code Chapter 776 in 1992 for the provision of Emergency Medical Services in the CLVEMS service area. The creation of CCESD No. 2 allowed for the collection of ad valorem property taxes at a rate not to exceed \$0.02 per \$100 property evaluation in order to support Emergency Medical Services efforts within the service area. CCESD No. 2 contracted for Emergency Medical Services with CLVEMS.

CLVFD and CLVEMS merged into one agency in 1998 forming Canyon Lake Fire / EMS, Inc (CLF/EMS) as a non – profit corporation of the State of Texas for the purpose of providing Fire and Emergency Medical Services for the Canyon Lake area of Comal County. The merger of the two organizations provided a substantial administrative and operational benefit to the community as all of the resources of the two organizations was now available to meet the needs of the community. CCRFPD No. 4 and CCESD No. 2 contracted for Fire Prevention and Suppression as well as Emergency Medical Services with CLF/EMS.

CCRFPD No. 4 was legislatively converted to Comal County Emergency Services District No. 3 (CCESD No. 3) in 2003. CCESD No. 3 is a political subdivision of the State of Texas under the Health and Safety Code Chapter 775. CCESD No. 2 No. 2 and CCESD No. 3 contracted for Fire Prevention and Suppression as well as Emergency Medical Services with CLF/EMS.

CCESD No. 3 assumed operations of CLF/EMS in 2008 and provides Fire Prevention and Suppression as well as Emergency Medical Services directly to the community through an Interlocal Agreement with Comal CCESD No. 2.



DISTRICT HISTORY CONTINUED

Comal County ESD No. 2 (EMS) and No. 3 (FIRE) renewed their second five (5) year Interlocal agreement at the end of 2019. This partnership will continue to deliver the most efficient and effective emergency services to the Canyon Lake community. The future holds the possibility of working closely with the neighboring ESD's to improve upon a better response to Comal County residents and visitors.

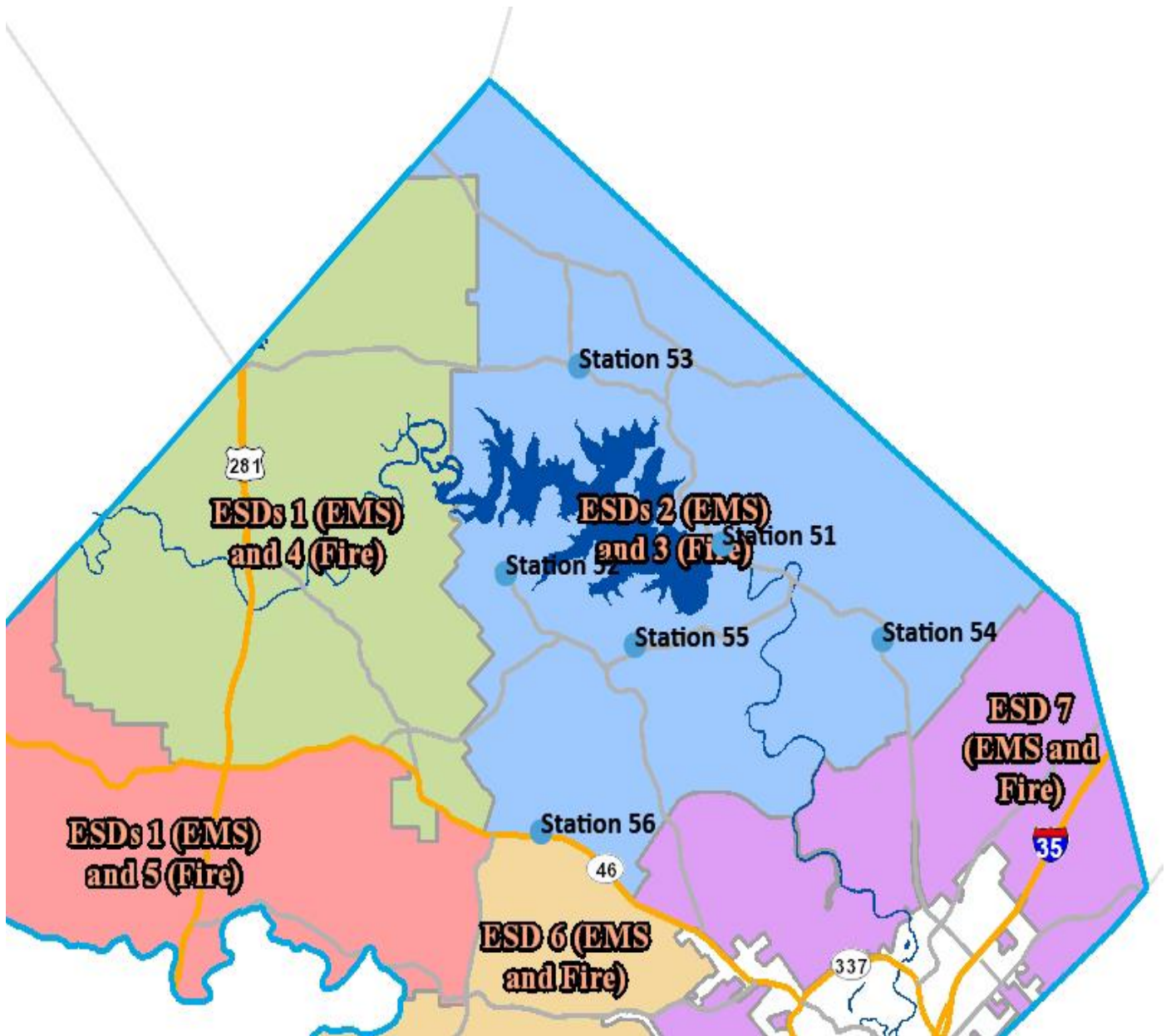


Core Values

Integrity · Brotherhood · Compassion · Pride · Excellence · Tradition · Valor



DISTRICT RESPONSE MAP





CANYON LAKE FIRE / EMS LOCATIONS

Station 51

1074 Scissortail
Canyon Lake, TX 78133



Station 52

160 Oblate
Canyon Lake, TX 78133



Station 53

21750 FM 306
Canyon Lake, TX 78133





CANYON LAKE FIRE / EMS LOCATIONS CONTINUED

Station 54

8685 FM 306
Canyon Lake, TX 78133



Station 55

1223 Island View Dr.
Canyon Lake, TX 78133



Station 56

1150 S. Cranes Mill Road
New Braunfels, TX 78132





FIRE CHIEF'S BUDGET REPORT





Comal County ESD No. 3

"Proudly Protecting Those We Serve"

DATE: August 11, 2021
TO: Board of Emergency Services Commissioners
FROM: Darren L. Brinkkoeter, Fire Chief

RE: Preliminary Budget for the Fiscal Year Ending December 31, 2022

BUDGET OVERVIEW

I am please to present the Board with a proposed budget for fiscal year 2022 that balances an enhanced level of fire suppression and EMS services with a prudent level of reserves and maintains the long-term fiscal integrity of the District. Ongoing operating revenues remain sufficient to fully cover ongoing operating cost, fund annual debt service and capital expense, accelerate the paydown of our unfunded liabilities and add to District reserves. This would not be possible without the support, guidance and strategic direction from the Board with respect to fiscal polices and development of the budget. I also wish to express my appreciation to the firefighters association representatives and employees of the District for their ongoing collaboration and willingness to work with the Board and Administration for the long-term good of the District and the community we serve. With their cooperation and commitment to providing the best possible service within available funding constraints, we have been able to stabilize our finances, enhance the delivery of essential emergency services and keep the District on a fiscally sustainable path moving forward.

Based on estimated property values as of August 2021, assessed property value growth within the District is estimated to result in an 8% increase in property tax revenues received by the District in FY 2021, continuing an 8-year trend of increasing property tax revenues following the Great Recession. The FY 2022 Preliminary Budget also reflects increased ongoing spending requirements resulting from labor cost escalation, including increases in required pension and medical contributions and an assumed hiring of twelve additional personnel. Overall, the FY 2022 Preliminary Budget presented for the Board of Directors' consideration results in an 25% increase from FY 2021 Budget. The preliminary budget has a proposed \$250,000.00 contribution into TCDRS to reduce the probable impact of COVID-19 on the market and the plans return on investments over the next few years.

The budget for FY 2022, as well as projections for future years, will continue to be refined as more information is known. Our overriding goals will be to optimize services to the greatest extent possible

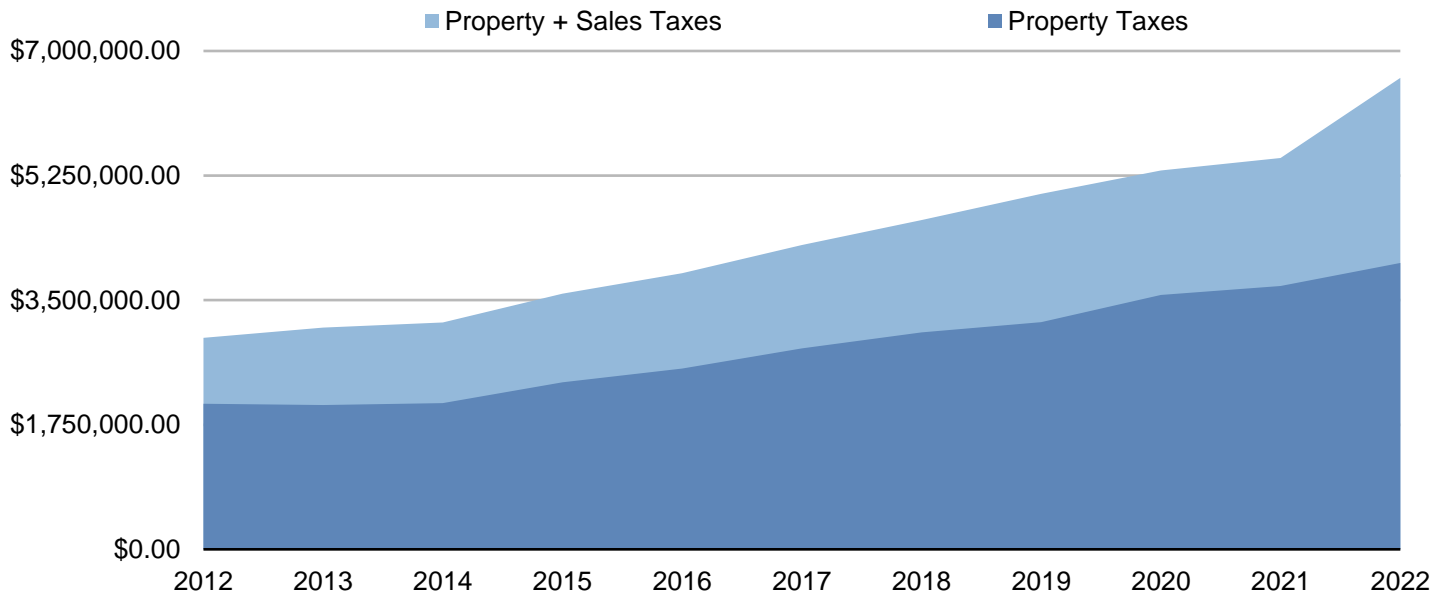


given the available sources of funding, ensure that the ongoing all-risk fire, rescue and emergency medical needs of the District are met, and to provide adequate reserves for future contingencies.

BUDGET DISCUSSION

Revenue

The chart below shows historical revenues and other funding sources beginning with FY 2012 through the FY 2022 budget. As shown, FY 2022 is expected to represent the eighth consecutive year of property tax revenue growth. Property tax revenues are expected to account for 36.5% of total funding sources in FY 2022 compared to 41.5% in FY 2021, reflecting an increasing contribution from other sources over that time period.



Projected FY 2022 revenues of \$6,622,588.00 represent an increase of \$1,124,017.00 compared to the FY 2021 budget of \$5,498,571.00. This is comparing only the Ad Valorem Tax Revenue and Sales Tax Revenues.

- Property Taxes: Property tax revenues of \$4,022,588 account for approximately 36.5% of total income sources and represent an increase of 8% over the FY 2021 budget of \$3,698,571.
- Sales Tax: Sales tax revenues of \$2,600,000 account for approximately 23% of total income sources and represent an increase of 44% over the FY 2021 budget of \$1,800,000.



Expenditures

Expenditures of \$10,961,861 represent a \$2,224,888 increase compared to FY 2021 budgeted expenditures.

The proposed budget is appropriately focused on ensuring today's emergency service and disaster preparedness needs for the District are being addressed. We continue to invest heavily in our most important asset; the men and women who work for this District and deliver vital services to the Canyon Lake area on a 24/7/365 basis. The proposed budget ensures adequate staffing levels in the stations; maintains our commitment to a high level of training and professional development; and smartly invest in new technology to support and enhance the efficient delivery of all-risk emergency services.

Highlights of the major changes in expenditures compared to FY 2022 are as follows:

Labor

Budgeted labor cost total \$5,957,757 for FY 2022, which represents a \$1,070,373 increase compared to FY 2021 budget.

The request for a total of 12 personnel is requested for the FY 2022 budget. 3 of these personnel would be paid by the proposed Interlocal Agreement with Comal County ESD No. 6 (Bracken Vol. Fire Department). If this agreement would not materialize, these personnel would not be added.

The request for the 9 personnel comes from the Master Plan. We are requesting that we combine both FY 2022 and FY 2023, bringing on all 9 in FY 2022. This means that the Master Plan would be adjusted to show 0 for FY 2023. The primary reason for the adjustment is bringing the needed additional personnel on sooner. With the increase in call volume and just the mere distance between stations, it is a safety concern to properly staff the stations with four personnel. This provides better protection to citizens in each district. Please see page 28 for Station Staffing details.

Services and Supplies

The services and supplies budget totals \$1,089,780.00, a decrease of approximately \$93,300.00 from the prior year. Changes from FY 2021 include:

- An increase of \$9,030 in General Medical Supplies to reflect the rising cost of supplies and demand for more with additional call volume. Additional funding was added to the Oxygen line item to cover the addition to the fleet as well as having a second station with supply.
- An increase of \$6,850.00 in Other PPE Related items is requested to cover the proposed additional 12 personnel.



- A \$41,684.00 increase for Vehicle & Property Insurance cost.
- Several line items were reduced as current needs are being met.

Capital Expenditures

The Capital Fund accounts for the cost of acquiring and financing capital assets.

Budgeted expenditures for FY 2022 total \$1,191,334.00

Major capital purchases for FY 2022 include:

- Bunker Gear (allows for twelve sets) - \$34,100.00
- Station recliners and mattress replacement – \$8,200.00
- Fire engine replacement (If Master Plan is approved) - \$849,034.00
- Land acquisition - \$300,000.00

FY 2022 capital outlay also includes \$300,000 associated with property allocation for future stations and/or relocating existing stations. As new development continues to occur within the District, future budgets are expected to include additional cost associated with constructing and equipping new fire stations.

Additionally, the District has a foreseeable replacement need of the Self-Contained Breathing Apparatus (SCBA). The air-packs have a life expectancy of 15 years. The District is looking at ways to purchase via a cooperative approach with a neighboring Department to reduce the cost of each unit. Note: this expenditure would not be in FY 2022 but could possibly be expected in FY 2024 or 2025.

Our pledge to those we serve remains unchanged – *proudly protecting those we serve*. Response times and service levels are monitored and analyzed monthly to ensure the delivery of excellent customer service and positive patient outcomes. We are committed to making our communities safer every day. As our community changes, so will your Fire District. Our promise to the public is that we will continue to care for, protect, and serve you with professional, caring, and competent staff who are committed to excellence and do so with sound, ethical, and transparent business practices.

I am truly honored to serve as your Fire Chief.

RECOMMENDATION

Staff recommends adopting the Preliminary Budget for the fiscal year ending December 31, 2022.



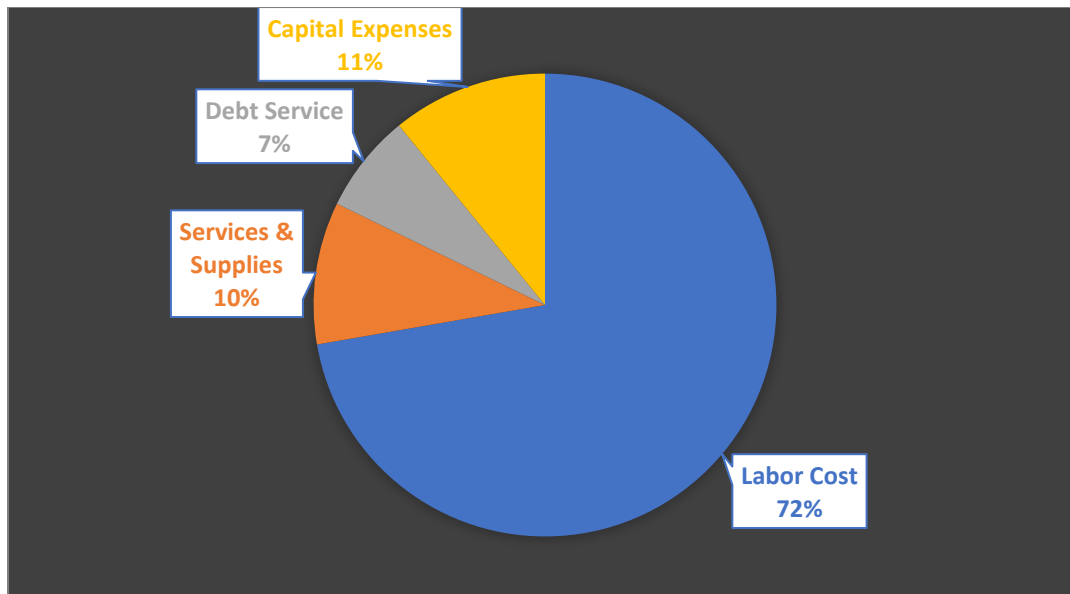
ALL FUNDS SUMMARIES





2022 Proposed Budget Snapshot

	<u>YTD Budget</u>	<u>Budget</u>	<u>YE 21 Projected</u>	<u>FY 22 Proposed</u>
Total 100 - Income	\$7,231,352.54	\$9,081,688.41	\$9,511,818.27	\$11,070,748.50
Total 1000 - Administrative	\$26,738.28	\$59,135.98	\$56,629.30	\$60,931.84
Total 10000 - Personnel	\$621,940.06	\$1,291,140.93	\$1,537,457.08	\$1,823,924.94
Total 11000 - Training	\$44,358.89	\$120,358.30	\$118,175.60	\$119,711.82
Total 200 - Debt Service	\$758,414.76	\$758,414.76	\$758,414.76	\$758,414.76
Total 2000 - Professional Services	\$59,120.01	\$159,980.55	\$160,056.55	\$168,335.77
Total 3000 - Fire Equipment / PPE	\$31,566.40	\$110,502.45	\$110,502.45	\$102,300.00
Total 400 - Capital Expenditures	\$12,226.75	\$362,436.00	\$289,436.00	\$1,191,334.00
Total 4000 - Fire Apparatus	\$108,179.63	\$224,875.00	\$220,348.62	\$219,457.50
Total 5000 - Fire Station Expenses	\$112,861.56	\$216,330.00	\$212,102.93	\$203,963.02
Total 6000 - EMS Operations	\$85,915.59	\$145,703.79	\$158,613.40	\$154,561.32
Total 7000 - Communications	\$14,599.72	\$19,878.05	\$25,276.34	\$29,230.13
Total 8000 - Liability Insurance	\$114,407.12	\$126,316.00	\$152,542.83	\$168,000.00
Total 9000 - Personnel Payroll	\$2,917,622.90	\$5,141,901.67	\$4,887,384.31	\$5,742,051.00
Total Expense	\$4,907,951.67	\$8,736,973.48	\$8,686,940.15	\$9,983,801.34
Final Balance	\$2,323,400.87	\$344,714.93	\$824,878.12	\$351,607.70





Revenue

	<u>Jan - Jun 21</u>	<u>Budget</u>	<u>YE 21 Projections</u>	<u>FY 22 Proposed</u>
Ordinary Income/Expense				
Income				5,575,235,998.00
100 - Income				
101 - Ad Valorem Tax Revenue	3,526,424.77	3,698,570.63	3,698,570.63	4,134,550.19
103 - Sales Tax Revenue	1,439,224.07	1,800,000.00	2,000,000.00	2,600,000.00
104 - ESD #2 Funding	1,988,068.67	3,408,117.78	3,408,117.78	3,865,523.31
105 - Medical Standby Funding				
105.1 - WORD	3,720.00	35,000.00	35,000.00	45,000.00
105.2 - WWA	9,180.00	10,000.00	14,500.00	10,000.00
105.3 - CISD - CLHS	5,985.00	2,500.00	2,500.00	4,000.00
Total 105 - Medical Standby Funding	<u>18,885.00</u>	<u>47,500.00</u>	<u>52,000.00</u>	<u>59,000.00</u>
107 - Annual Contributions Drive	0.00	0.00	0.00	0.00
108 - Donations	443.86	2,500.00	2,500.00	2,500.00
109 - Interest Income	4,156.46	40,000.00	9,975.50	7,500.00
111 - Other Income	207,354.36	17,500.00	207,354.36	275,875.00
112 - Grant / Deployment Funds	45,449.35	50,000.00	50,000.00	50,000.00
113 - Training Facility Income	0.00	0.00	65,800.00	65,800.00
114 - Fire Billing	1,346.00	17,500.00	17,500.00	10,000.00
Total 100 - Income	<u>7,231,352.54</u>	<u>9,081,688.41</u>	<u>9,511,818.27</u>	<u>11,070,745.50</u>
Total Income	7,231,352.54	9,081,688.41	9,511,818.27	11,070,745.50

Debt Services / Capital Expenditure

200 - Debt Service				
216 - Station 51 / 55 Mortgage	368,069.92	368,069.92	368,069.92	368,069.92
217 - Station 54 / 56 Mortgage	390,344.84	390,344.84	390,344.84	390,344.84
Total 200 - Debt Service	<u>758,414.76</u>	<u>758,414.76</u>	<u>758,414.76</u>	<u>758,414.76</u>
400 - Capital Expenditures				
401 - Bunker Gear	0.00	163,936.00	163,936.00	34,100.00
402 - Self Contained Breathing Appara	0.00	0.00	0.00	0.00
403 - Fire Service Equipment	0.00	0.00	0.00	0.00
404 - Communications Equipment	0.00	7,000.00	7,000.00	0.00
405 - Apparatus	0.00	0.00	0.00	849,034.00
406 - Station FF&E	12,226.75	41,500.00	41,500.00	8,200.00



Preliminary Budget FY 2022

407 - Strategic Plan Allocation	0.00	150,000.00	77,000.00	300,000.00
Total 400 - Capital Expenditures	12,226.75	362,436.00	289,436.00	1,191,334.00

Operating Budget

	<u>Jan – Jun 21</u>	<u>Budget</u>	<u>YE 21 Projections</u>	<u>FY 22 Proposed</u>
Expense				
1000 - Administrative				
1001 - Dues and Subscriptions	1,980.81	3,182.70	3,182.70	5,278.18
1002 - Annual Property Tax Notices	511.64	650.00	511.64	550.00
1003 - Pro Rata Appraisal Work Fees	19,355.09	39,655.00	38,710.18	40,452.14
1004 - Administrative Expenses	0.00	1,060.90	1,060.90	1,092.73
1005 - Bank Charges	0.00	0.00	0.00	0.00
1008 - Postage	245.49	1,326.13	1,326.13	1,365.91
1009 - Office Expenses	52.50	530.45	530.45	546.36
1010 - Office Supplies	4,592.75	10,609.00	9,185.50	9,461.07
1011 - Travel Reimbursement	0.00	1,060.90	1,060.90	1,092.73
1012 - Meals/Incidentals	0.00	530.45	530.45	546.36
1013 - Commissioner Meeting Expenses	0.00	530.45	530.45	546.36
1014 - Specialty T Shirts / Shopify	0.00	0.00	0.00	0.00
Total 1000 - Administrative	26,738.28	59,135.98	56,629.30	60,931.84
10000 - Personnel				
10001 - Workers Compensation	22,768.00	94,500.00	94,500.00	75,000.00
10003 - Retirement Contribution	175,207.08	426,541.40	653,158.13	807,403.00
10004 - Health Insurance	371,292.86	603,860.49	643,574.29	777,780.98
10005 - Dental Insurance	15,088.50	28,416.97	26,153.40	31,607.26
10006 - Disability Insurance	11,282.48	22,733.57	19,556.30	23,634.44
10007 - Life Insurance	4,447.25	12,077.21	7,708.57	9,316.06
10008 - Duty Uniforms				
10008.1 - Duty T Shirts	1,981.91	10,345.98	10,345.98	10,656.36
10008.2 - Nomex Pants / Dress Shirt	8,580.26	41,383.93	41,383.93	42,625.45
Total 10008 - Duty Uniforms	10,562.17	51,729.91	51,729.91	53,281.81
10010 - TCFP Certification Fees	1,594.16	11,051.05	11,051.05	13,321.00
10011 - DSHS Certification Fees	1,054.64	4,658.32	4,658.32	8,136.00
10012 - Vision Insurance	4,162.42	16,339.76	7,214.86	8,719.40



Preliminary Budget FY 2022

10014 · Employee Assistance Pro.	4,480.50	8,580.00	7,500.00	7,725.00
10015 · Employee Reward & Recognition	0.00	8,000.00	8,000.00	8,000.00
10016 · Health & Wellness Program	0.00	2,652.25	2,652.25	0.00
Total 10000 · Personnel	621,940.06	1,291,140.93	1,537,457.08	1,844,864.31
11000 · Training				
11001 · Commissioner Training	40.00	3,182.70	1,000.00	3,278.18
11002 · Officer Training	1,800.00	15,000.00	15,000.00	15,000.00
11003 · Live Fire / Operations Training	6,492.66	37,200.00	37,200.00	
11003.1 · Live Fire / Operations				21,600.00
11003.2 · Rescue Training				0.00
11003.3 · Swiftwater Training				7,100.00
11004 · Meals & Incidentals	0.00	7,956.75	7,956.75	2,500.00
11005 · Travel Expense/Mileage/Lodging	872.11	10,609.00	10,609.00	2,500.00
11006 · Fire Prevention Week	0.00	7,000.00	7,000.00	7,000.00
11007 · EMS Training				
11007.1 · EMS Meals & Incidentals	1,092.00	3,000.00	3,000.00	3,000.00
11007.2 · EMS Travel & Lodging	0.00	4,500.00	4,500.00	4,500.00
11007.3 · EMS Training Equipment	0.00	1,030.00	1,030.00	1,030.00
11007 · EMS Training - Other	30,562.12	23,484.00	23,484.00	18,960.00
Total 11007 · EMS Training	31,654.12	32,014.00	32,014.00	27,490.00
11009 · Training Equipment	0.00	1,591.35	1,591.35	1,000.00
11010 · Citizen's Fire Academy	0.00	500.00	500.00	500.00
11011 · EMS Community Education	0.00	0.00	0.00	0.00
11012 · Administration Training	3,500.00	5,304.50	5,304.50	5,463.64
11013 · Paramedic Program				
11013.1 · Admin of Program			14,500.00	16,880.00
11013.2 · Equipment/Books				7,200.00
11013.3 · Misc				2,200.00
Total 11000 · Training	44,358.89	120,358.30	118,175.60	119,711.82



Operating Budget Cont.

2000 - Professional Services

2001 - Legal / HR	1,560.00	21,123.05	21,123.05	21,756.74
2002 - Public Relations	0.00	3,717.50	3,717.50	3,829.03
2003 - CPA Services	10,500.00	18,000.00	18,000.00	19,800.00
2004 - Annual Audit	13,466.00	13,390.00	13,466.00	14,000.00
2005 - Physicals / Drug Testing	35.00	23,250.00	23,250.00	26,810.00
2006 - Medical Claims	0.00	1,000.00	1,000.00	3,500.00
2007 - Comal County - Dispatch	0.00	32,000.00	32,000.00	32,960.00
2008 - Contributions Drive Costs	0.00	0.00	0.00	0.00
2009 - Software Dues/Subscriptions	25,699.45	27,500.00	27,500.00	27,500.00
2010 - Sales Tax Consultants	6,000.00	12,000.00	12,000.00	12,000.00
2011 - Information Technologies	1,859.56	5,000.00	5,000.00	5,150.00
2012 - Website Development & Hosting	0.00	1,000.00	1,000.00	1,030.00
2013 - Consulting	0.00	2,000.00	2,000.00	0.00
Total 2000 - Professional Services	59,120.01	159,980.55	160,056.55	168,335.77

3000 - Fire Equipment / PPE

3001 - Preventative Maintenance	2,476.39	8,450.00	8,450.00	6,470.00
3002 - Repair	423.78	3,862.50	3,862.50	3,150.00
3003 - Replacement Fire Equipment	10,856.85	38,441.20	38,441.20	30,190.00
3004 - Special Ops Equipment	2,685.31	12,899.25	12,899.25	4,750.00
3005 - NFPA 1851 Rep. & Maint. Service	163.35	23,500.00	23,500.00	25,150.00
3006 - Other PPE Related	3,582.01	6,000.00	6,000.00	12,850.00
3007 - Air Testing	0.00	436.00	436.00	430.00
3008 - SCBA Prev Maint / Repair	10,590.57	15,913.50	15,913.50	17,535.00
3009 - Hydrant/Preplanning/Hose Test	788.14	1,000.00	1,000.00	1,775.00
Total 3000 - Fire Equipment / PPE	31,566.40	110,502.45	110,502.45	102,300.00

4000 - Fire Apparatus

4001 - Preventative Maintenance	8,551.67	30,250.00	30,250.00	33,457.50
4002 - Repair	51,891.15	94,625.00	94,625.00	76,000.00
4004 - Fuel	47,736.81	100,000.00	95,473.62	110,000.00
Total 4000 - Fire Apparatus	108,179.63	224,875.00	220,348.62	219,457.50



Operating Budget Cont.

5000 · Fire Station Expenses

5001 · Preventative Maintenance	9,843.00	34,500.00	34,500.00	23,000.00
5002 · Repair	37,783.47	52,000.00	52,000.00	51,600.00
5004 · Electricity	21,596.52	43,775.00	39,870.50	41,066.61
5005 · Water	11,098.76	20,600.00	20,490.02	21,104.72
5006 · Propane	7,540.50	13,905.00	13,920.92	14,338.55
5007 · Cable / Internet / Telephone	12,358.84	23,500.00	22,816.32	23,500.81
5008 · Waste Disposal Service	2,277.80	3,750.00	4,205.17	4,331.32
5009 · Operating Supplies	4,609.95	14,000.00	14,000.00	14,000.00
5013 · Peat Moss/Foam	<u>5,752.72</u>	<u>10,300.00</u>	<u>10,300.00</u>	<u>11,021.00</u>
Total 5000 · Fire Station Expenses	112,861.56	216,330.00	212,102.93	203,963.02

6000 · EMS Operations

6002 · General Medical Supplies	80,669.72	135,061.06	148,928.71	144,090.64
6003 · Oxygen	3,636.75	4,642.73	6,714.00	7,500.00
6004 · Medical Waste Disposal	<u>1,609.12</u>	<u>6,000.00</u>	<u>2,970.68</u>	<u>2,970.68</u>
Total 6000 · EMS Operations	85,915.59	145,703.79	158,613.40	154,561.32

7000 · Communications

7001 · Radio Tower Rental	763.86	1,728.05	1,527.72	1,573.55
7002 · Cellular	12,015.86	13,000.00	18,598.62	19,156.58
7003 · Communications Repair / PM	<u>1,820.00</u>	<u>5,150.00</u>	<u>5,150.00</u>	<u>8,500.00</u>
Total 7000 · Communications	14,599.72	19,878.05	25,276.34	29,230.13

8000 · Liability Insurance

8001 · Vehicle & Property Insurance	<u>114,407.12</u>	<u>126,316.00</u>	<u>152,542.83</u>	<u>168,000.00</u>
Total 8000 · Liability Insurance	114,407.12	126,316.00	152,542.83	168,000.00

9000 · Personnel Payroll

9001.1 · Operational Wages	2,362,499.74	3,929,506.81	3,839,062.08	4,430,000.00
9001.2 · Training Division Wages	50,321.48	150,000.00	87,223.90	150,000.00
9001.3 · Administration Wages	302,328.03	599,492.65	491,283.05	600,000.00
9001.4 · WORD/CISD/Whitewater Wages	27,899.10	47,500.00	47,500.00	59,000.00
9001.5 · Seasonal	10,866.89	0.00	25,000.00	45,000.00
9001.6 · Deployment Wages	14,144.97	50,000.00	50,000.00	50,000.00
9002 · Payroll Taxes	<u>149,562.69</u>	<u>365,402.21</u>	<u>347,315.28</u>	<u>408,051.00</u>
Total 9000 · Personnel Payroll	2,917,622.90	5,141,901.67	4,887,384.31	5,742,051.00



Operating Budget Cont.

Total Expense	<u>4,907,951.67</u>	<u>8,736,973.48</u>	<u>8,686,940.15</u>	<u>9,983,801.34</u>
Net Ordinary Income	<u>2,323,400.87</u>	<u>344,714.93</u>	<u>824,878.12</u>	<u>351,607.70</u>
	<u>2,323,400.87</u>	<u>344,714.93</u>	<u>824,878.12</u>	<u>351,607.70</u>



PERSONNEL





POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

SUMMARY Full-time Positions				
	Authorized Positions 2021	Actual Filled Positions 2021	Funded Positions 2022	Proposed Changes 2022
Administration	7	7	7	0
Operations	69	69	81	12
Total	76	76	88	12



POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

ADMINISTRATION					
Position	Auth'd Positions 2021	Actual Filled Positions 2021	Funded Positions 2022	Proposed Changes 2022	Employee
Fire Chief	1	1	1		Darren Brinkkoeter
Assistant Fire Chief	1	1	1		Robert Mikel
Chief Financial Officer	1	1	1		Angela Hemphill
Division Chief	1	1	1		Christopher Clapper
Administrative Assistant	1	1	1		Shawna Bantis
Quarter Master	1	1	1		Ryan Bland
Training Coordinator	1	1	1		Juanita Alexander
Total	7	7	7		

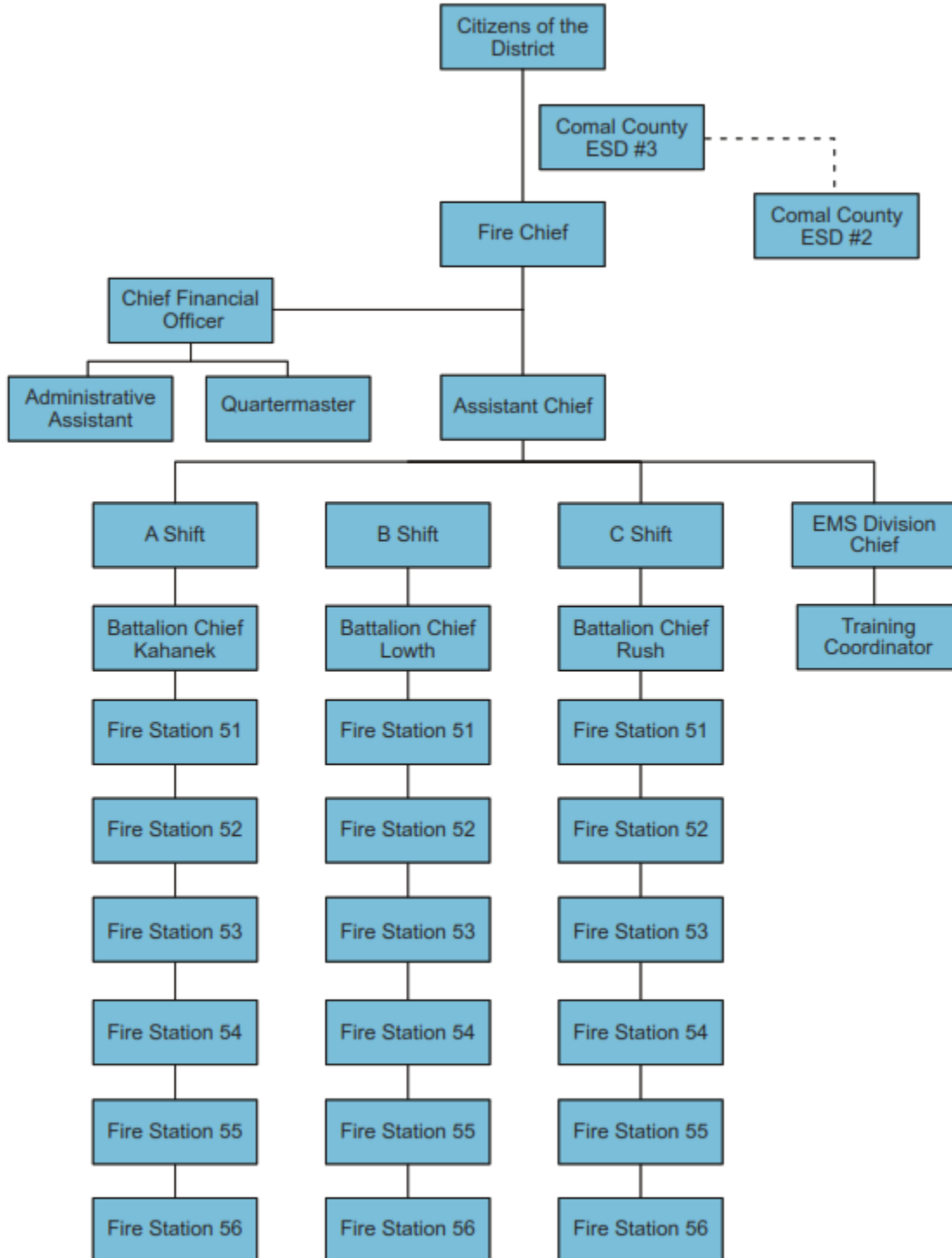


POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

OPERATIONS BRANCH							
Position	Auth'd Positions 2021	Actual Filled Positions 2021	Funded Positions 2022	Proposed Changes 2022	Employee		
FIRE SUPPRESSION					A	B	C
Battalion Chief	3	3	3		J. Kahaneck	J. Lowth	J. Rush
Captains	3	3	3		D. Bednorz	R. Thoele	G. Eckert
Lieutenants	9	9	12	3			
Engineers	18	18	18				
Firefighters	36	36	45	9			
Total	69	69	81	12			



Organizational Chart for FY 2022





FY 2022 Station Staffing

Station 51 (1074 Scissortail)		
Battalion Chief	1	Battalion Chief
Truck Company & Squad	4 (3)	Captain, Engineer, 2 (1) Firefighter
Medic unit	2	2 Firefighters
Tender		
Boat 51		
Station 52 (160 Oblate)		
Engine Company	2	Lieutenant, Engineer
Medic unit	2	2 Firefighters
Brush truck		
Boat 52		
Station 53 (21750 FM 306)		
Engine Company	2	Lieutenant, Engineer
Medic unit	2	2 Firefighters
Brush truck		
Medic unit (Reserve)		
Station 54 (8685 FM 306)		
Engine Company	2 (1)	Lieutenant, Engineer
Medic unit	2 (1)	2 Firefighters
Brush truck		
TIFMAS Engine		
Station 55 (1223 Island View Dr.)		
Engine Company (Type 3)	2	Engineer, 1 Firefighter
Medic unit	2 (0)	2 Firefighters
Tender		
Medic unit (Reserve)		
Station 56 (1150 S. Cranes Mill Rd.)		
Engine Company	2	Lieutenant, Engineer
Medic unit	2	2 Firefighters
Brush truck		
Engine 50 (Reserve)		
Total staff per shift	27 (22)	

Notes:

Truck Company consist of 3 personnel

Engine Company consist of 2 personnel

Medic unit consist of 2 personnel

Minimum Staffing 22 per shift (Station 55 and possibly Station 54 becomes 2 personnel stations)