

EMERGENCY SERVICES DISTRICT No. 2
COMAL COUNTY, TEXAS
P. O. BOX 2140
Canyon Lake, Texas 78133

Minutes of Regular Meeting January 20th, 2022

CALL TO ORDER: Tom Crossan, President, declared a quorum and called the meeting to order at 4:05 pm. Other commissioners present were: Jim Whitcomb, Kenneth Schein and Archie Dishman. Also present was Acting Fire Chief Robert Mikel, Battalion Chief Jeff Kahanek and Angela Hemphill, Chief Financial Officer. Commissioner Hayes was not present.

APPROVE/DISAPPROVE MINUTES OF PREVIOUS MEETING: The December 2021 minutes were tabled for additional review for the regular meeting on February 16th 2022. The regular monthly minutes for the December and January meetings will be emailed to the board for review.

CITIZEN'S COMMENT: No Citizens were present at this meeting.

APPROVE AND ACCEPT APPOINTMENTS OF COMMISSIONERS: All commissioners have been duly appointed and sworn into office.

NOMINATE, DISCUSS AND ELECT OFFICERS: Commissioner Whitcomb made a motion to retain the status quo all duty positions for the upcoming year. Motion seconded by Commissioner Schein. All in favor, motion passed.

REVIEW, DISCUSS AND TAKE APPROPRIATE ACTION REGARDING CONTINUING EDUCATION

REQUIREMENTS: Continuing education requirements were reviewed, and this year's SAFE-D conference will allow all commissioners to meet their training requirements.

CHIEF'S REPORT: Chief Robert Mikel provided an operational summary highlighting: the status of paramedic course graduates, onboarding of new hires, implementation of active 911 system, beginning of new paramedic course and after action of ceremonies for Chief Rush.

DISCUSSION RELATED TO REQUEST FROM THE COMAL COUNTY ELECTIONS COORDINATOR FOR THE CREATION OF A SHAPE FILE CONTAINING THE BOUNDARIES OF ESD 2:

Ms. Hemphill provided the board with an update of ongoing actions to complete this action. Boundary between ESD 2/3 and ESD 6 is still being adjudicated. Retain agenda item for February agenda.

UPDATE DISCUSSION ON ACTION TO SELL SURPLUS AMBULANCE #7042: Ms. Hemphill indicated that action continues without incident, waiting on a returned contract with the auction agency, retain this item for the February agenda.

REVIEW DISCUSS TAKE ACTION ON CONTRACTS: No action required at this time. Treasurer will review contract expiration for Bookkeeping Services and WORD/WHITEWATER contracts to be reviewed and approved in the February meeting.

REVIEW AND DISCUSS UPCOMING SAFE-D CONFERENCE: Ms. Hemphill provided dates for this year's SAFE-D conference and indicated that she would be providing an email to all commissioners requesting their attendance dates at the conference to satisfy early bird registration and hotel room reservations.

DISCUSS AND TAKE ACTION ON ANNUAL PRESENTATION AT COMMISSIONERS COURT: Presentation date is 27 January, President Crossan will give the presentation in conjunction with ESD 3. Commissioners are welcome and encouraged to attend.

RECEIVE REPORT FROM THE TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING APPROVAL OF MONTHLY BILLS, INVOICES AND THE FINANCIAL REPORT:

Archie Dishman discussed the Treasurer's Report with the board. **The board acknowledged the report given by Commissioner Dishman.**

Commissioner Dishman moved to approve payment for claims submitted and Commissioner Whitcomb seconded. All commissioners approved; motion carried.

COMMISSIONER COMMENTS:

Commissioners gave their heartfelt thanks and appreciation for the support given to the Rush family.

NEXT MEETING:

Regular monthly meeting – Wednesday 16 February, 2022 at 4:00PM – Canyon Lake Fire/EMS Station 51

ADJOURN: Meeting adjourned at 5:03PM