

EMERGENCY SERVICES DISTRICT No. 2
COMAL COUNTY, TEXAS
P. O. BOX 2140
Canyon Lake, Texas 78133

Minutes of Regular Meeting March 16th, 2022

CALL TO ORDER: Fran Hayes, Vice President, declared a quorum and called the meeting to order at 4:06 PM. Other commissioners present were: Jim Whitcomb, Kenneth Schein and Archie Dishman. Also present was Fire Chief Robert Mikel, and Angela Hemphill, Chief Financial Officer. Commissioner Crossan was not present **AGAIN.**

CITIZENS PRESENT: Several members of the Department (on shift) attended but declined to make comments.

APPROVE/DISAPPROVE MINUTES OF PREVIOUS MEETING: The February 2022 minutes were reviewed and approved without amendment or corrections.

CHIEF's REPORT: Chief Robert Mikel provided an operational summary highlighting: Current status of CAD and Emergency Radio upgrade within Comal County, status of ambulances to include maintenance delays (awaiting parts) and the potential need to move up future procurement actions given delays in the supply chain.

ACTION ITEM AGENDA:

ACTION ITEM #1. Discuss, consider and take action regarding the procurement of a version of Paramedic Protocol Provider (PPP) as described by the proposal by Acid Map LLC. **Motion by Commissioner Dishman second by Commissioner Schein to approve procurement. Motion passed unanimously.**

ACTION ITEM #2. Update discussion related to request from the Comal County Elections Coordinator for the creation of a shape file containing the boundaries of ESD No. 2. **Ms Hemphill gave a brief update, progress is slow but moving, table this item and retain for discussion and action in April.**

ACTION ITEM #3. Update discussion on action to sell surplus ambulance #7042. surplus. This vehicle is no longer being used as a training ambulance. **Ms Hemphill indicates that the vehicle has been sold for a total of \$22,200.00 with a net profit of \$20,535.00**

ACTION ITEM #4. Review, discuss, and take appropriate action on contracts due at the first of the year – i.e. WORD, WHITEWATER, Bookkeeping Services. **Motion by Commissioner Schein second by Commissioner Whitcomb to approve all three contracts as written. Motion passed unanimously.**

ACTION ITEM #5. Receive report from the treasurer and consider taking related actions Commissioner including approval of monthly bills, invoices, and financial report.

Motion by Commissioner Whitcomb second by Commissioner Schein to accept the financial report and pay required bills. All commissioners approved, motion carried.

COMMISSIONER COMMENTS: All comments for information only, no action items will be considered.

NEXT MEETING:

Regular monthly meeting – Thursday 21 April 2022 at 4:00PM – Canyon Lake Fire/EMS Station 51

ADJOURN: Meeting adjourned at 4:50 PM