

**EMERGENCY SERVICES DISTRICT No. 2**  
**COMAL COUNTY, TEXAS**  
P. O. BOX 2140  
Canyon Lake, Texas 78133

**Minutes of Regular Meeting October 15<sup>th</sup>, 2020**

**CALL TO ORDER:** Tom Crossan, President, confirmed that the official notice for this meeting was properly posted, then declared a quorum and called the meeting to order at 6:30 pm. Other commissioners present were: Archie Dishman, Kenneth Schein, Francesca Hays and Jim Whitcomb. Also present was Fire Chief Darren Brinkkoeter, Assistant Fire Chief Robert Mikel, EMS Division Chief Brandon Kludt and Business Manager Angela Hemphill.

**CITIZEN'S COMMENT:** Don Wagner, ESD 3 President and resident of the district was in attendance however did not comment.

**APPROVE/DISAPPROVE MINUTES OF PREVIOUS MEETING:** The minutes of the regular meeting on September 17<sup>th</sup> had been emailed prior to the meeting. There were no changes/corrections requested. The board accepted the minutes as presented.

**CHIEF'S REPORT:** EMS Division Chief Brandon Kludt informed the board that there were 225 EMS calls for service for the month of September. The average response time was 7:26. Chief Kludt and Brinkkoeter stated that in discussion with ESD 3, now that Station 56 is open and 54 soon to be operational, the three reports related to the outer lying service areas would be discontinued in future reports. The board and the Chiefs discussed the remainder of the report. The board acknowledged the report as given.

**CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION ON PROPOSED BUSINESS ASSOCIATE AGREEMENT BETWEEN PULSARA AND COMAL COUNTY ESD NO. 2 FOR SOFTWARE THAT ALLOWS FOR RADIO REPORT TO HOSPITALS:** Chief Kludt presented the proposed agreement that has been reviewed by ESD 2 legal counsel and suggested changes were accepted by Pulsara. He is asking the board to take action on the agreement as proposed. **Commissioner Whitcomb moved to approve the proposed agreement between Pulsara and Comal County ESD No. 2 for software use. Commissioner Hays seconded and all commissioners approved.**

**RECEIVE REPORT FROM THE TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING APPROVAL OF MONTHLY BILLS, INVOICES AND THE FINANCIAL REPORT:**

Commissioner Dishman stated that copies of the Treasurer's Report were sent out by email prior to the meeting. Included in the report were Budget to Actual at 9/30/20, Statement of financial position for 9/30/20, Statement of Financial Income and Expense for September and YTD and ESD#2 Ad Valorem Tax Receipts comparison 2005 thru 2020. **The board acknowledged the report given by Commissioner Dishman.**

Commissioner Dishman stated that there were 7 claims to be approved for payment:

ESD#3	(date check 11/1/20) Nov p/r	\$268,949.74
Stryker	Station 54/56 Items for EMS Supply Room	\$815.76
Safe D	2020 Membership Dues	\$1,100.00
Aerobic Services of S Texas	Central Septic Agreement	\$530.00
Stericycle	Monthly Medication Disposal Fee	\$69.00
Ranger Auto	M6678 Tail Light / Medic Unit Batteries	\$250.54

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Triple Peak	Unit 8234 Brakes (\$630.68)	\$1,366.25
	Unit 2772 Brakes (\$735.57)	

**Commissioner Dishman moved to approve payment for claims submitted and Commissioner Schein seconded. All commissioners approved; motion carried.**

Commissioner Dishman shared the current interest rates and returns received on Tex Pool accounts held by the district. The board acknowledged the report.

**RECEIVE, CONSIDER AND DISCUSS RELATED BUSINESS TO COMMUNITY OUTREACH:**

Commissioner Hays stated that there has not been a committee meeting or outreach done due to precautions in place because of COVID19.

**COMMISSIONER COMMENTS:**

Commissioner Crossan stated that ESD 3 is currently discussing options related to issues with the bay floors at Station 56 (Vintage Oaks). He asked that an agenda item be added to the next month's agenda related to a possible Interlocal Agreement modification in the event there is a situation where the ambulance assigned to this station needs to be parked outside the apparatus bay temporarily. The board agreed that they would prefer the ambulance stay in service at Station 56 versus moving it elsewhere in order for it to be covered.

**NEXT MEETING:**

Regular Monthly Meeting - Thursday, November 19<sup>th</sup> @ 4:00PM @ Station 51.

**ADJOURN:** Meeting adjourned at 7:12 PM