

**EMERGENCY SERVICES DISTRICT No. 2
COMAL COUNTY, TEXAS
P. O. BOX 2140
Canyon Lake, Texas 78133**

Minutes of Regular Meeting October 19th, 2023

WORKSHOP AGENDA :

CALL TO ORDER: Commissioner Whitcomb declared a quorum and called the meeting to order at 4:32 PM. Commissioners Crossan, Dishman, and Schein were present as well. Also present were Chief Robert Mikel, Assistant Chief for EMS Chris Clapper and Angela Hemphill, Chief Financial Officer.

CITIZENS PRESENT: Fireman Charles Richard

DEPARTMENT OPERATIONAL REPORT: Chief Mikel reported that the ESD 7 Automatic Aid Agreement was signed today. Some map issues are still being addressed to address automatic aid areas. The Chief also reported donations to the fire department through Canyon Lake Fire/EMS including: a peer counseling program which has already received donation funds, Pulse Point (a system which can automatically dispatch the nearest trained citizens for cardiac and other emergencies) which has an annual fee for implementation, and pay for citizen CPR classes. Chief also reported on continuing dispatch issues – radio components for the system improvements have arrived but are not installed yet.

Assistant Chief for EMS brought a new heart monitor to display and commented on its improved function over the old units. He also said that training for the 9 new Glidescope Video Laryngoscopes will also be done at a cadaver lab.

ACTION ITEM AGENDA:

1. Approve minutes of the previous meeting: **The September, 2023 minutes were reviewed and no changes made.**

2. Received report from the treasurer and consider taking related actions including approval of monthly bills, invoices, financial report and current status of audit process. **Comissioner Crossan moved that the treasurers report be accepted, motion passed.**

Treasurer

3. Consider approving a Long Term Discount Agreement with Philips Healthcare a division of Philips North America LLC for a three-year discount agreement for related supplies. **Commissioner Crossan made a motion to approve this agreement, motion passed.** Chief Clapper

4. Consider a one-year extension to the current contract of our Medical Director, Dr. John Flanagan. **Commissioner Crossan made a motion to approve this agreement, motion passed.** Chief Clapper

5. Consider and take appropriate action on the purchase of nine Glidescope Video Laryngoscopes, including monitoring kits and carrying cases (Budgeted FY23). **Commissioner Dishman made a motion to approve this agreement, motion passed.** Chief Clapper

6. Review and take appropriate action on Handtevy Contract, updated version. (Budgeted FY23). **Commissioner Crossan made a motion to approve this agreement, motion passed.** Chief Clapper

Presentation of communications received: **No written communications were received**

NEXT MEETING:

Regular monthly meeting – Thursday, November 9, 2023 at 4:30 PM, Canyon Lake Fire/EMS, Station 51.

ADJOURN: Meeting adjourned at 5:17 PM.