

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 3
MINUTES of June 1st, 2020
Special Meeting

Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the Board of Comal County Emergency Services District No. 3 held this meeting through a virtual meeting because of the difficulty and risks of convening a quorum in one location. The meeting link was published so the public could attend the virtual meeting.

The following commissioners were present by VideoConference: Jane Bowen, Holly Gill, Susan Shirley-Menzel and Don Wagner. Fire Chief Darren Brinkkoeter and Business Manager Angela Hemphill were also in attendance. No citizens were in attendance on the virtual link.

Call to Order and Confirmation of a Quorum: Commissioner Wagner called the meeting to order at 5:30PM, declared that **a quorum was present and confirmed with Commissioner Shirley-Menzel that the meeting notice was posted in compliance with Government Code 551.041 and 551.043.** She affirmed.

PUBLIC COMMENT: There were no citizens present at this meeting.

AGENDA

Audit Committee:

Consider, discuss and take appropriate action on status report:

• **Approval of FY19 Financial Audit Report that was presented by Michael Del Toro, Partner, ABIP at the May 20th, 2020 regular monthly meeting and authorize submission to the County Auditor's Office:**

Mrs. Hemphill stated that since the regular monthly held on May 20th, she along with ESD 3 legal counsel, Ken Campbell, have been in discussion with the Comal County Tax office and their legal counsel regarding the classification of debt service in the financial statements and in the debt service tax rate calculated by the Tax Assessor/Collector's office. The end result will be no change in how our financials are currently classified and the report that was presented by Mike Del Toro with ABIP at the regular monthly meeting held on May 20th, 2020 will not require modification. Commissioner Wagner asked for a motion to approve the report as presented and authorize Mrs. Hemphill to submit to the County Auditor's Office. **Commissioner Gill moved to approve the report as presented and authorize submission to the County Auditor's office. Commissioner Bowen seconded and all commissioners approved.**

COMMENTS: No comments were made.

ADJOURNMENT: Meeting Adjourned at 5:44 PM.