

**EMERGENCY SERVICES DISTRICT No. 2
COMAL COUNTY, TEXAS
P. O. BOX 2140
Canyon Lake, Texas 78133**

Minutes of Regular Meeting December 13, 2023

WORKSHOP AGENDA:

CALL TO ORDER: Commissioner Whitcomb declared a quorum and called the meeting to order at 4:35 PM. Commissioners Whitcomb, Crossan, Hays, and Schein were in attendance. Also present were Chief Robert Mikel, and Angela Hemphill, Chief Financial Officer.

CITIZENS PRESENT: None present

DEPARTMENT OPERATIONAL REPORT: Chief Mikel reported on three incidents where Comal County Dispatch failed to: tone out the appropriate station, were 10 minutes late initiating emergency response, and in the third case with a possible gas leak the wrong emergency responders were notified resulting in an inappropriately long response time (but the Chief admitted in this case he was in part to blame). However, Chief Mikel said that overall issues still exist with the County's dispatch system. And he pointed out that this issue has been a problem for a very long time. In trying to resolve these issues with the Sheriff he has been met with hostility – the Sheriff saying he is being too demanding. The Chief then asked for a lunch meeting with the Sheriff, two weeks ago, but still no response.

Approve minutes of the previous meeting: **The December 2023 minutes were reviewed and no changes made.**

ACTION ITEM AGENDA:

1. Consider discuss and take appropriate action on revised Automatic Aid Agreement for Fire and Emergency Medical Services between Comal County ESD 2, Comal County ESD 3 and Comal County ESD 7 (City of New Braunfels Fire Department). **After a brief discussion of the revised response map Commissioner Schein made a motion to approve the Automatic Aid Agreement, second by Commissioner Crossan and the motion passed.** Board

2. Receive report from the treasurer and consider taking related actions including approval of monthly bills, invoices, financial report and current status of audit process. **In the absence of the Treasurer, Commissioner Whitcomb presented the current financial report noting that he saw no problems with** Treasurer

meeting our budget obligations through the end of this year. There was a brief discussion of the yearend transfer of money to our reserve fund, and that this transfer will give us a year of emergency operating capacity - motion by Commissioner Crossan to approve the financial report, second by Commissioner Hays.

Presentation of communications received: No written communications were received.

CFO Hemphill presented a plaque to Jim Whitcomb in recognition of 8 years service as a commissioner for Comal County ESD 2. (Commissioner Whitcomb resigned his position effective years' end 2023.

NEXT MEETING:

Regular monthly meeting – Friday, January 26th, 2024 at 2:00 PM, Canyon Lake Fire/EMS, Station 51.

ADJOURN:

Commissioner Whitcomb made a motion that the meeting be adjourned at 5:15 PM, second by Commissioner Schein, motion passed.