

COMAL COUNTY
EMERGENCY SERVICES DISTRICT No. 3

PUBLIC NOTICE

The Board of Commissioners of Comal County Emergency Services District No. 3
will hold a **Regular Monthly Meeting** on **September 21, 2023 at 1:30 PM**
at Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, TX 78133.

This meeting is open to the public.

1. Invocation, Pledges of Allegiance, Call to Order, and Statement of Quorum.

PUBLIC COMMENT

2. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.
It is also the policy of Comal County Emergency Services District No. 3 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

REPORTS/ACTION ITEMS

3. Discuss, consider and take appropriate action on acceptance of the meeting minutes from the July and August Regular Meeting, the Budget Meeting from July, and the August Public Hearing.
4. Discuss, consider and take appropriate action on reports from treasurer and District Chief Financial Officer, including:
 - Monthly bills and invoices;
 - Monthly financial report;
 - Status of billing services by EmergiFire
5. Discuss, consider and take appropriate action on Reports from the Fire Chief:
 - Operational report;
 - Status YTD Report: Grants (Awarded and Pending);
 - Update on status of the CAD and radio communication;
 - Update on status of TEEX 2023 Paramedic Program;
 - Status on Tender 55 Unit 3856
 - General discussion and question

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COMMITTEE REPORTS

Apparatus – Alan Stahlman (Chair), Holly Gill

Discuss, consider and take appropriate action on a status report:

- Current and Future needs.

Audit – Don Wagner (Chair)

Discuss, consider and take appropriate action on a status report:

Budget and Finance – Alan Stahlman (Chair), Stuart Magloff

Discuss, consider and take appropriate action on a status report.

Building – Alan Stahlman (Chair), Susan Shirley-Menzel

Discuss, consider and take appropriate action on a status report from the Building Committee.

- Status of Station 52 site work.
- Status of search for property to replace Station 53.
- Status of RFQ for Administrative Building Architect.

Compensation Committee – Holly Gill (Chair), Stuart Magloff

Discuss, consider and take appropriate action on a status report:

Strategic Planning – Holly Gill (Chair), Stuart Magloff

Discuss, consider and take appropriate action on a status report.

Canyon Lake Fire/EMS, Inc. – Susan Shirley-Menzel (President)

- Status update on donation campaign

OLD BUSINESS

6. Consider, discuss and take appropriate action on proposed revised ODFI Agreement between Comal County ESD No. 3 and Security State Bank & Trust.

NEW BUSINESS

7. Consider, discuss and take appropriate action on proposed purchase order for Self-Contained Breathing Apparatus and associated equipment/supplies through Casco Industries Inc totaling \$1,014,866.51. (Budgeted FY24)
8. Consider, discuss and take appropriate action on proposed purchase order for SCBA Air Compressor Fill Station and associated supplies through Casco Industries Inc totaling \$87,906.00 (Budgeted FY24)

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9. Consider, discuss and take appropriate action on proposed purchase order for Cadaver Lab Training through MedToMarket, Inc. totaling \$19,513.00 (Budgeted FY23)
10. Consider, discuss and take appropriate action on proposed communications equipment being declared surplus and authorize sell that meets requirements under Section 775.251. SALE AND DISPOSITION OF SURPLUS OR SALVAGE PROPERTY.
11. Commissioners Comments (Not subject to vote)
10. Announcements:
11. Next Meeting: Thursday, October 19th, 2023 at 1:30 PM
12. Adjournment

NOTICE:

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed meeting or session of the Board of Commissioners is required, then such a closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001, et seq., will be held by the Board of Commissioners at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Commissioners may conveniently meeting such closed meeting or session concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board of Commissioners with regard to any matter considered in such closed meeting or session, the final action, final decision, or final vote shall be either:

- a. in the open meeting, covered by the Notice upon reconvening of the public meeting;
- b. at a subsequent public meeting of the Board of Commissioners upon notice thereof;
- c. as the Board of Commissioners shall determine

Comal County Emergency Services District No. 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Angela Hemphill, Manager for Comal County Emergency Services District No. 3 at (830) 907-2922, EXT 304 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Susan Shirley-Menzel, Secretary, CCESD No. 3
POSTED: (9/17/2023)