

**Comal County  
Emergency Services District No. 3**

**PUBLIC NOTICE**

Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the Board of Comal County Emergency Services District No. 3 may hold meetings through a virtual meeting because of the difficulty and risks of convening a quorum in one location. If initiated, the virtual meeting will be broadcast and recorded as required by the Texas Open Meetings Act.

**Comal County Emergency Services District No. 3 has scheduled a regular monthly meeting to be conducted on Wednesday, September 16<sup>th</sup>, 2020 at 5:30PM and will be conducted through a ZOOM meeting that can be accessed through the following internet address:**

<https://us02web.zoom.us/j/87036984832?pwd=S2xZTFI0cVpHT0R4QllweGx2a3d1QT09>

Meeting ID: 870 3698 4832

Passcode: 252525

**Or Phone Access can be made through the following telephone number:**

(346) 248-7799

Meeting ID: 870 3698 4832

Passcode: 252525

Information related to this meeting can be found at <http://canyonlakefire-ems.org/ccesd3/>

The meeting is open to the public.

**AGENDA**

1. The Opening meeting Agenda is as follows: Call to Order and Statement of Quorum.

**PUBLIC COMMENT**

2. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.

It is also the policy of Comal County Emergency Services District No. 3 that Public Comment at regular monthly meetings of the Board of Commissioners will be limited to a total of 20 minutes, and individual comments will be limited to 3 minutes. A speaker may not speak for more than 3 minutes by accumulating time periods of other speakers.

**CONSENT ITEMS**

3. Consider, discuss and take appropriate action on acceptance of the previous monthly meeting minutes and Special Meeting/Budget Workshop meeting minutes;

## **Comal County Emergency Services District No. 3**

4. Consider, discuss and take appropriate action on reports from treasurer and district business manager, including:
  - Monthly bills and invoices;
  - Monthly financial reports;

### **REPORTS/ ACTION ITEM**

5. Consider, discuss and take appropriate action on Reports from District Fire Chief and EMS Division Chief:
  - Review of Monthly FIRE/EMS Activity Data and Status Report;
  - ISO update
  - Status YTD Report: Grants (Awarded and Pending);
  - General discussion and questions
  - Update on City of New Braunfels surplus equipment – Generators

### **COMMITTEE REPORTS**

6. **Apparatus** – Jane Bowen (Chair), Alan Stahlman  
Consider, discuss and take appropriate action on status report:
  - Current and future needs
7. **Audit** – Don Wagner (Chair), Holly Gill  
Consider, discuss and take appropriate action on status report.
8. **Budget and Finance** – Alan Stahlman (Chair), Holly Gill  
Consider, discuss and take appropriate action on status report:
9. **Building** – Alan Stahlman (Chair), Susan Shirley-Menzel  
Consider, discuss and take appropriate action on a status report from the Building Committee including:
  - Update on future Station 54 (River Chase) and Station 56 (Vintage Oaks)
  - Status of land acquisition within the district
  - Discussion about water vault
  - Discussion and action regarding opening schedule and ceremony for Station 56
10. **Community Outreach** - Susan Shirley-Menzel (Chair)  
Consider, discuss and take appropriate action on development of a community outreach program to educate the public about Canyon Lake Fire/EMS that will contribute to improvement in the health and safety of the community:
  - Status Report from committee meetings
11. **Community Paramedicine** – Jane Bowen (Chair), Susan Shirley-Menzel  
Consider, discuss and take appropriate action on status report:
  - Update on Community Paramedicine activity

## **Comal County Emergency Services District No. 3**

12. **Compensation Committee** – Don Wagner (Chair), Holly Gill  
Consider, discuss and take appropriate action on status report:
13. **Strategic Planning** – Jane Bowen (Chair), Holly Gill  
Consider, discuss and take appropriate action on status report:

### **NEW BUSINESS**

14. Consider, discuss and take appropriate action on proposed purchase order for Exercise equipment for Stations 54 and 56 totaling \$9,771.51 for each station for a combined total of \$19,543.02 through Rogue Fitness. (Budgeted)
15. Consider, discuss and take appropriate action on proposed purchase order for swift water rescue gear/equipment totaling \$9,398.96 through Rescue Gear. (Budgeted)
16. Commissioners Comments (Not subject to vote)
17. Announcements
18. Next Meeting: October Regular Monthly Meeting: To Be Determined
19. Adjournment

#### **NOTICE:**

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed meeting or session of the Board of Commissioners is required, then such a closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001, et seq., will be held by the Board of Commissioners at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Commissioners may conveniently meeting such closed meeting or session concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board of Commissioners with regard to any matter considered in such closed meeting or session, the final action, final decision, or final vote shall be either:

- a. in the open meeting, covered by the Notice upon reconvening of the public meeting;
- b. at a subsequent public meeting of the Board of Commissioners upon notice thereof;
- c. as the Board of Commissioners shall determine

Comal County Emergency Services District No. 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Angela Hemphill, Manager for Comal County Emergency Services District No. 3 at (830) 907-2922, EXT 304 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Susan Shirley-Menzel, Secretary, CCESD No. 3  
POSTED: (9/11/2020)