

**EMERGENCY SERVICES DISTRICT No. 2
COMAL COUNTY, TEXAS
P. O. BOX 2140
Canyon Lake, Texas 78133**

Minutes of Regular Meeting August 19th, 2021

CALL TO ORDER: Tom Crossan, President, declared a quorum and called the meeting to order at 4:00 pm. Other commissioners present were: Kenneth Schein and Archie Dishman. Also present was Fire Chief Darren Brinkkoeter, Assistant Fire Chief Robert Mikel, EMS Division Chief Chris Clapper and Angela Hemphill, Chief Financial Officer. Commissioner Whitcomb and Hays were not in attendance.

APPROVE/DISAPPROVE MINUTES OF PREVIOUS MEETING: The minutes of the regular meeting on July 15th had been emailed prior to the meeting however needed additional review. The board tabled accepting the minutes until the next monthly meeting.

CITIZEN'S COMMENT:

No Citizens were present at this meeting.

CHIEF'S REPORT: Fire Chief Darren Brinkkoeter summarized the report distributed. He also gave a status report on the paramedic program and relayed that the department's personnel are doing very well. The board acknowledged the report as given.

CONSIDER, DISCUSS AND TAKE ACTION ON PROPOSED INTERLOCAL AGREEMENT BETWEEN COMAL COUNTY ESD 2, ESD 3 AND ESD 6:

Chief Brinkkoeter stated that the proposed Interlocal is still being developed by Ken Campbell, attorney. Discussion over how the fee for service provision was still occurring between commissioners and the district's respective Chiefs. The board tabled this item until the next monthly meeting.

DISCUSSION RELATED TO REQUEST FROM THE COMAL COUNTY ELECTIONS COORDINATOR FOR THE CREATION OF A SHAPE FILE CONTAINING THE BOUNDARIES OF ESD 2:

Ms. Hemphill informed the board of the request made by the County Elections Coordinator for a shapefile containing the boundary lines for ESD 2 due to a discrepancy found when ESD 7 started to compile a list of registered voters for an upcoming election. She stated that she is working with a firm in New Braunfels to determine what is needed to complete this request as well as working with the County and ESD 3 attorney on if there is truly a discrepancy. She stated she will report again a future meeting.

COMMUNITY OUTREACH UPDATE:

Commissioner Hays was not in attendance to this meeting.

RECEIVE REPORT FROM THE TREASURER AND CONSIDER TAKING RELATED ACTION INCLUDING APPROVAL OF MONTHLY BILLS, INVOICES AND THE FINANCIAL REPORT:

Archie Dishman discussed the Treasurer's Report with the board. **The board acknowledged the report given by Commissioner Dishman.**

Commissioner Dishman stated that there were 11 claims to be approved for payment:

ESD 3	September Allocation	\$284,009.81
Lake & River Landscaping	Central Mow	\$70.00
Discount Tire	Medic Tires x 2	\$601.50
Triple Peak	Unit 4311 Oil/Fuel Filter & Brakes	\$1,183.39
Stericycle	Medication Disposal	\$69.00
Advantage Communications	Medic Unit Cradle Point Install	\$1,164.54
Moultrie Bookkeeping	August Fee	\$250.00
BoundTree Medical	C-Collar Bags/Vent Bags	\$368.72
Aerobic Services of S Texas	Central Septic Agreement	\$530.00
Frazer	12 x Connectors	\$179.12
Moultrie Bookkeeping	Reimbursement for QB License	\$163.44

Commissioner Dishman moved to approve payment for claims submitted and Commissioner Schein seconded. All commissioners approved; motion carried.

CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION ON A PROPOSED SERVICE AGREEMENT FOR PREVENTATIVE MAINTENANCE/REPAIRS OVER THREE (3) YEARS TOTALING \$36,301.80 THROUGH STRYKER CORPORATION (BUDGETED):

Chief Clapper stated that Stryker has acquired Physio Control, the manufacturer for our LifePak Monitors and AED's. They have consolidated our equipment list for all monitors and LUCAS devices asking us to consider a new service agreement going forward which replaces the existing agreements through Physio Control. The board discussed the cost associated with the multi-year agreement along with confirming the current fiscal year budget allocation for this service. **Commissioner Schein moved to approve the agreement for Preventative Maintenance/repairs over three years totaling \$36,301.80 through Stryker. Commissioner Dishman seconded. All commissioners approved. Motion carried.**

CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION ON FINAL BUDGET FOR 2022:

The board discussed the budget that was presented at the budget workshop. Chief Brinkkoeter requested that the board consider approving the budget as proposed. **Commissioner Dishman moved to approve the proposed fiscal year 2022 budget as presented. Commissioner Schein seconded and all commissioners approved.**

DISCUSSION ON PROPOSED 2021 TAX RATE FOR COMAL COUNTY RESIDENTS SERVED BY ESD 2:

Ms. Hemphill stated that the proposed tax rate for 2021 for the board to consider would be .0767 which she stated was a reduction from the 2020 tax rate of .079. This reduction is due to the increase assessments and additional properties within the jurisdiction. The board discussed dates to hold the public hearing and subsequent adoption of the 2021 tax rate. August 31st at 4PM was the final date to be published in the Herald Zeitung to hold the public hearing.

COMMISSIONER COMMENTS:

Commissioner Schein mentioned the increased traffic within the service area. The Chief's agreed but stated that currently they have not seen an impact in response times because of it.

IDENTIFY ITEMS FOR THE July MEETING:

Interlocal Agreement with ESD 6 and 3

NEXT MEETING:

Regular monthly meeting - Thursday, September 16th, 2021 at 4:00PM – Canyon Lake Fire/EMS Station 51

ADJOURN: Meeting adjourned at 5:08PM