

Comal County
Emergency Services District No. 2

PUBLIC NOTICE

The Board of Comal County Emergency Services District No. 2 will hold a regular
monthly meeting on **Thursday, May 15, 2025**, at **6:30 PM** at
Canyon Lake Fire/EMS Station 51, 1074 Scissortail, Canyon Lake, Texas.

This meeting is open to the public.

AGENDA

Workshop Agenda

Call to order, establishment of a quorum, pledges, and prayer.

Recognition and welcome of citizens present and their comments.
(subject to five-minute time limit)

Canyon Lake Professional Fire Fighters Association Report

Chief's Operational Report:

Consider, discuss, and take appropriate action regarding EMS activity data including call volume, response times, training reports and personnel status, and additional Fire/EMS items of interest.

Review minutes of May meeting

Old Business

1. Consider, discuss and take appropriate action if needed on HIPPA Security Rule Notice of Proposed Rulemaking to Strengthen Cybersecurity for Electronic Protected Health Information.
2. Consider, discuss and take appropriate action if needed for National EMS Week held May 18-24.

New Business

3. Review, discuss and take appropriate action if needed on comments provided in the 2024 Audit Report, then consider taking appropriate action to approve the 2024 Audit Report.

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4. Consider, discuss, and take appropriate action if needed on continued engagement with third party bookkeeper services and procedures for internal capacity to manage bookkeeping moving forward.
5. Receive report from the Assistant Medical Director Committee then consider, discuss, and take appropriate action to approve the contract proposal for the committee's recommendation for the position of Assistant Medical Director.
6. Receive April financial report from the treasurer and consider taking related actions including approval of monthly bills, invoices, and financial report.

Identify agenda items for the June meeting.

Commissioners Comments (will not be subject to discussion or voting)

Adjourn

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney, discussing real property matters, discussing gifts and donations to ESD 2, discussing personnel matters, discussing security personnel or devices pursuant to §§ 551.071, 072, 073, 074 and 076 of the Texas Government Code. If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meetings Act that authorizes the closed or executive session.

Comal County Emergency Services District No. 2 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Angela Hemphill, Manager for Comal County Emergency Services District No. 2 at (830) 907-2922, EXT 304 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Chelsea Ormond, ESD No. 2 Secretary
Posted 05/12/2025