

**EMERGENCY SERVICES DISTRICT No. 2
COMAL COUNTY, TEXAS
P. O. BOX 2140
Canyon Lake, Texas 78133**

Minutes of Regular Meeting November 9th, 2023

WORKSHOP AGENDA:

CALL TO ORDER: Commissioner Whitcomb declared a quorum and called the meeting to order at 4:31 PM. Commissioners Dishman, Hays, and Schein were in attendance. Also present were Chief Robert Mikel, and Angela Hemphill, Chief Financial Officer.

CITIZENS PRESENT: None present

DEPARTMENT OPERATIONAL REPORT: Chief Mikel reported that he is continuing to work with Motorola and the Sheriff's Department on dispatch changes, improvements. A recent meeting without the Chief's input resulted in a decision which is not acceptable. The Chief reported he is working to correct this situation, and that other dispatch issues continue to be a problem.

Approve minutes of the previous meeting: **The November 2023 minutes were reviewed and no changes made.**

ACTION ITEM AGENDA:

1. Receive report from the treasurer and consider taking related actions including approval of monthly bills, invoices, financial report and current status of audit process. **Commissioner Dishman presented the current financial report noting that he saw no problems with meeting our budget obligations through the end of this year. There was a motion by Commissioner Schein to approve the financial report, second by Commissioner Hays.** Treasurer

2. Discuss change order with Philips to add nine AEDs to the existing contract for nine new heart monitors. This is a no cost change. **The Chief reported that a Phillips company promotion resulted in the free addition of nine new AED's being provided with the nine new heart monitors recently purchased. Since there was not a change in the contract price a vote was not taken.** Chief Mikel

Presentation of communications received: No written communications were received.

NEXT MEETING:

Regular monthly meeting – Wednesday, December 13th, 2023 at 4:30 PM, Canyon Lake Fire/EMS, Station 51.

ADJOURN:

**Commissioner Schein made a motion that the meeting be adjourned at 5:05PM,
Motion passed.**