

EMERGENCY SERVICES DISTRICT No. 2
COMAL COUNTY, TEXAS
P. O. BOX 2140
Canyon Lake, Texas 78133

Minutes of Regular Meeting August 25th, 2022

CALL TO ORDER: Commissioner Whitcomb declared a quorum and called the meeting to order at 6:45 PM. Commissioners Crossan, Schein and Dishman were present. Commissioners Whitcomb and Hays were unable to attend. Also present were Fire Chief Robert Mikel, EMS Chief Chris Clapper and by videoconference, Angela Hemphill, Chief Financial Officer (CFO).

CITIZENS PRESENT: Maureen Schein, resident, did not have comment and Engineer Charles Richard with CLPFFA Local 4713 was present and gave a short update on union activities and fundraising.

APPROVE/DISAPPROVE MINUTES OF PREVIOUS MEETING: The July 2022 minutes were tabled for review.

CHIEF'S REPORT: Chief Robert Mikel reviewed operational statistics. Chief Mikel presented an update on the status of CAD and Emergency Radio upgrade within Comal County. Medic unit repairs were discussed along with the status of the current paramedic program.

ACTION ITEM AGENDA:

ACTION ITEM #1. Consider, discuss and take appropriate action on proposed final Budget for 2023. **The proposed final overall budget totals for income and expensed were given to the commissioners for consideration. Commissioner Schein proposed the total income be budgeted at \$5,736,813.72 and total expenses be budgeted at \$5,317,225.51 for fiscal year 2023. Commissioner Dishman seconded and all commissioners approved.**

ACTION ITEM #2. Take a record vote on the District's 2022 Maintenance & Operations tax rate, adopt an Order Levying Taxes and authorize filing the Order with the Comal County Tax Assessor/Collector. **Ms. Hemphill stated that proposed 2022 tax rate in order to accomplish the approved 2023 budget should be adopted at .061626 per \$100 valuation. President Crossan took record vote with Commissioner Schein voting for, Commissioner Dishman voting for and himself voting in favor. Three in favor and none opposing. Commissioner Whitcomb and Hays were absent. Motion carried.**

ACTION ITEMS #3. Consider, discuss and take appropriate action on proposed FY21 financials Audit report update from Archie Dishman. (Auditor – Matthews and Johnson CPAs, LLC) **Commissioner Dishman relayed the final results of the audit to the board. There were no questions.**

ACTION ITEM #4. Receive report from the treasurer and consider taking related actions Commissioner including approval of monthly bills, invoices, and financial report.

Motion by Commissioner Dishman second by Commissioner Schein to accept the financial report and pay required bills. Motion passed by consensus.

COMMISSIONER COMMENTS: All comments for information only, no action items will be considered.

NEXT MEETING:

Regular monthly meeting – Angela Hemphill to work with commissioners over next week to get availability to determine next regular meeting.

ADJOURN: Meeting adjourned at 7:22 PM